



-OPEN POSITIONS-

Inheritance of Hope's mission is to inspire hope in young families facing the loss of a parent. Our vision is to serve every person in need of this mission – over 7 million people in families facing this kind of loss, just in the US. We do this by creatively delivering a variety of offerings and relentlessly innovating opportunities for families' benefit. One way we provide resources, relationships, and care to the entire family is through [Hope@Home™ Groups](#). Each member of the family (preschool to adults, diagnosis-specific to caregivers, intentional living to life after loss) has opportunities to engage in one-hour Zoom calls to experience connection and community with others who "get it."

HOPE@HOME™ GROUPS COORDINATOR

-Part-time (20-30 hours), flexible hours, weeknight component, remote

-Directly reporting to the Hope@Home Groups™ Manager with weekly Zoom meetings and monthly culture conversations with Groups Unit

Expectations:

- Marketing
 - In collaboration with the Groups Manager, coordinate the marketing of Hope@Home™ Groups utilizing volunteers and contract workers to include family prospecting through internal and external sources.
 - Coordinate the creation and development of group-specific marketing resources as needed through a serving team
 - Strategize and network with at least one new outside organization (hospice centers, funeral homes, hospitals, academic institutions) each month with reciprocal communication
- Development (Group Growth)
 - Strategize and network with outside organizations (hospice centers, funeral homes, hospitals, etc.) to grow groups to 8-10 members utilizing volunteers.
 - Lead at least 1 Hope@Home group each month through a serving team.
 - In collaboration with Groups Manager, coordinate fundraising for Hope@Home Groups to include sharing registry, Giving Tuesday initiatives, and personal touchpoints, plus take the ball and run on your own ideas for fundraising - utilizing serving team members
 - Grow services delivered 10% each month
- Advancing loH's mission, vision, culture, and brand
- Building and leading teams of volunteers and contract workers to deliver ambitiously increasing quality and quantity of loH experiences, with at least break-even cash flow

Compensation:

- Competitive compensation with IRA and time off benefits per organizational policy
 - SIMPLE IRA contributions matched up to 3% of salary
 - Paid time off is 12 days your first year, then increases annually